**Name: Archana Sharma**

**Address: Chinhut lucknow UP 227105**

**E-Mail:**  [archiyasharma123@gmail.com](mailto:archiyasharma123@gmail.com)

**Mobile No:**  **9305967062**

**OBJECTIVE**

C.R.M with the solid skill of Business Development, cataloging, updating and manage a sell. To promote the goodwill of the company for better output through disciplined, organized and progressive ways with the sincere hard work and utmost endeavors in the task entrusted.

**EDUCATIONAL DETAILS**

* Completed graduation in BA.LLB Stream. From 2016-22 batches by (LUCKNOW UNIVERSITY)
* Completed Intermediate in commerce Stream in 2012 from UP Board with an aggregate 63% marks.
* Completed high school in Science Stream in 2010 from UP Board with an aggregate 65 % CGPA.

WORK PROFILE & PROFESSIONAL EXPERIENCE:

* Working as a **CRM** with **Emoneygroup.co.** for 1.5 year .

Basic excel.

Development business.

Audit with client and increase business.

Create distributor and retailers .

**PROFESSIONAL SKILLS:**

* Ability to solve a range of straightforward problems
* Knowledge of utility practices and procedures
* Teamwork
* Basic excel, ms-word
* Problem Solving
* People Skills
* Verbal Communication
* People Management
* Managing Processes
* Positive attitude
* Hard working
* Responsible and sincere
* Willing to learn new things
* Co-operative and adjustable in nature

**PERSONAL SKILLS :**

* Positive attitude
* Hard working
* Responsible and sincere
* Willing to learn new things
* Co-operative and adjustable in nature

**PERSONAL DETAILS :**

* FATHER’S NAME :MR.RAM KRIPAL SHARMA
* MOTHER S NAME :MRS.USHA SHARMA
* DATE OF BIRTH :10/05/1994
* GENDER : FEMALE
* NATIONALITY : INDIAN

**DECLARATION:**

I here, by solemnly declare that all the above mentioned details are true to the best of my knowledge and belief.

Place: Lucknow Yours Sincerely,

Date: ARCHANA SHARMA